

## SELF-DECLARATION FORMS

### Ontario Electricity Rebate on Electricity Bill

#### PLEASE RETURN THIS COMPLETED FORM TO:

**Mail:** Burlington Hydro  
1340 Brant Street  
Burlington, ON L7R 3Z7

**Fax:** 905-332-9644  
Attention: Billing Department

**Email:** [billing@burlingtonhydro.com](mailto:billing@burlingtonhydro.com)

**Ontario Electricity Rebate (“OER”) on Electricity Bill:** Residential customers, small businesses, farm customers and others who are considered low-volume users of electricity (designated consumers) are eligible to receive the OER on their electricity bill effective November 1, 2019, under the *Ontario Rebate for Electricity Consumers Act, 2016*. All other customers, including farming businesses and multi-unit residential premises, must meet the eligibility requirements and complete a Self-Declaration Form in order to receive the OER.

#### **Non Multi-Unit Complexes including Farms and Long-term care homes:**

If you are not already receiving the OER and are eligible, please **complete BOTH pages of the Self Declaration Form #1 (Non Multi-Unit Complex)** to begin receiving the OER.

#### **Multi-unit Complexes:**

1. Multi-unit complexes that DO meet the revised eligibility requirements effective November 1, 2019, including those that were receiving the 8% rebate immediately before November 1, 2019, must **complete BOTH pages of the Self Declaration Form #2 (Eligible Multi-Unit Complex)** to begin receiving the OER or continue receiving the OER. For multi-unit complexes who received the 8% rebate prior to November 1, 2019, if the form is not provided to Burlington Hydro by January 31, 2020, the OER will not be applied beyond January 31, 2020.
2. Multi-unit complexes that DO NOT meet the revised eligibility requirements AND were receiving the rebate on October 22, 2019 are eligible to receive the OER until October 31, 2020, by **completing BOTH pages of the Self Declaration Form #3 (Ineligible Multi-Unit Complex) - Application for Continued Financial Assistance**. If the form is not provided to Burlington Hydro by January 31, 2020, the rebate will not be applied beyond January 31, 2020.
3. Multi-unit complexes that DO NOT meet the revised eligibility requirements AND were not receiving the rebate on October 22, 2019 are not eligible for the OER.

The following types of multi-unit complexes are ineligible for the OER effective on certain dates, depending on status and provision of notice as described above:

- A hotel, motel, motor hotel, resort, lodge, tourist camp, cottage or cabin establishment, inn, campground, trailer park, tourist home, bed and breakfast vacation establishment or vacation home
- Living accommodation occupied by a person for penal or correctional purposes
- A hospital
- A premises that is subject to the Ministry of Correctional Services Act or the Child, Youth and Family Services Act, 2017
- Short-term living accommodation provided as emergency shelter
- Living accommodation provided by an educational institution to its students or staff where:
  - The living accommodation is provided primarily to the persons under the age of majority, or all major questions related to the living accommodation are decided after consultation with a council or association representing the residents, and
  - The living accommodation is not intended for year-round occupancy by full time students or staff and members of their households.
- A university, college of applied arts and technology or other entity that provides post-secondary education
- A premises that is identified by a NAICS code commencing with the digits 21, 22, 23, 31, 32 or 33 (“NAICS” means the North American Industry Classification System maintained for Canada by Statistics Canada; the codes starting with the digits above relate to premises that include mining, quarrying, oil and gas extraction, utilities, construction and manufacturing)

**SELF-DECLARATION FORM #1 (NON MULTI-UNIT COMPLEX)**  
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To be eligible to receive the rebate on your electricity bill, you must qualify under at least **ONE** of the following criteria:  
**(Please check all that apply to your account)**

- demand for electricity of 50 kilowatts or less,
- annual consumption of not more than 250,000 kilowatt hours of electricity,
- you carry on a business that is a farming business for the purposes of the *Farm Registration and Farm Organizations Funding Act, 1993*, and you hold a valid registration number assigned under that Act or your obligation to file a farming business registration form was waived pursuant to an order made under subsection 22 (6) of that Act,
- your account is in respect of a long-term care home licensed under the *Long-Term Care Homes Act, 2007*, other than an account that is also in respect of a hospital.

**Company Contact**

Account Number: \_\_\_\_\_ Account Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Email: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_ Mobile: \_\_\_\_\_

Business Type: \_\_\_\_\_

**SELF-DECLARATION FORM #1 (NON MULTI-UNIT COMPLEX)**  
**Ontario Electricity Rebate on Electricity Bill**  
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**Acknowledgement**

By self-declaring and signing below, I acknowledge that (i) I have the authority to provide and certify the accuracy of the information on this form and any additional attachments; (ii) under the *Ontario Energy Board Act, 1998* and *Ontario Rebate for Electricity Consumers Act, 2016* that my account qualifies for the OER as a prescribed consumer class; (iii) it is an offence to make a false or deceptive statement; and (iv) I may be subject to a third party audit at any time. I agree to advise Burlington Hydro in writing if my account ceases to qualify for the OER and acknowledge that failure to do so will lead to the requirement to reimburse any overpayment to Burlington Hydro. Any penalty or action resulting from false declaration shall be borne by the account/customer.

I acknowledge that all information submitted in this process may be used by Burlington Hydro in support of its obligations under the *Ontario Rebate for Electricity Consumers Act, 2016*, the *Electricity Act, 1998*, the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its electricity license. I give consent to Burlington Hydro to use the information collected on this form for the purposes of confirming my eligibility for the OER, applying the OER to my electricity bill and for auditing purposes as applicable.

If the account ceases to meet the above eligibility requirements, I agree to submit a revised notice specifying the change and the date on which it occurred, no later than 90 days after the change occurred.

**Complete ONE of the below sections:**

Corporation Name:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete.
Name and Office of Authorized Officer:	Phone # or Email Address:	
		Signature of Authorized Officer:

Sole Proprietor:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete:
Name of Applicant:	Phone # or Email Address:	
		Signature of Authorized Officer

Partnership Name:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete:
Name of Authorized Individual to sign on Behalf of Partnership:	Phone # or Email Address:	
		Signature of Authorized Officer

If you have any questions about this information collection, the ways in which your personal information may be used by Burlington Hydro, or would like further information about Burlington Hydro’s Privacy Policy, please visit our website at [www.burlingtonhydro.com](http://www.burlingtonhydro.com).

**SELF-DECLARATION FORM #2 (ELIGIBLE MULTI-UNIT COMPLEX)**  
**Ontario Electricity Rebate on Electricity Bill**  
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To be eligible to receive the rebate on your electricity bill, multi-unit complexes must have (i) at least two qualifying units; (ii) at least 50% of the total number of units in the complex be qualifying units; and (iii) no part of the complex specifically excluded from eligibility as defined on page 1.

A "unit" is defined as:

- a) a unit as defined in the Condominium Act, 1998,
- b) a residential unit or a rental unit, as those terms are defined in subsection 2 (1) of the Residential Tenancies Act, 2006,
- c) a member unit or a non-member unit, as those terms are defined in the Co-operative Corporations Act, or
- d) premises that is demised premises for the purposes of the Commercial Tenancies Act.

A "qualifying unit" is defined as a unit that:

- a) consists of a self-contained room or set of rooms,
- b) contains kitchen and bathroom facilities that are for the sole use of the unit, and
- c) is occupied and used as a residence.

**Acknowledgement (to be completed by the customer)**

I, as a signing officer of the organization, confirm that:

- the multi-unit complex has at least two qualifying units; the complex has: \_\_\_\_\_ units
- at least 50% of the total number of units in the complex are qualifying units; the complex has: \_\_\_\_\_ qualifying units
- no part of the complex is specifically excluded from eligibility as defined on page 1.

Was the account receiving financial assistance on October 22, 2019?

- Yes
- No

**Company Contact**

Account Number: \_\_\_\_\_ Account Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Email: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_ Mobile: \_\_\_\_\_

Business Type: \_\_\_\_\_

**SELF-DECLARATION FORM #2 (ELIGIBLE MULTI-UNIT COMPLEX)**  
**Ontario Electricity Rebate on Electricity Bill**  
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**Acknowledgement**

By self-declaring and signing below, I acknowledge that (i) I have the authority to provide and certify the accuracy of the information on this form and any additional attachments; (ii) under the *Ontario Energy Board Act, 1998* and *Ontario Rebate for Electricity Consumers Act, 2016* that my account qualifies for the OER as a prescribed consumer class; (iii) it is an offence to make a false or deceptive statement; and (iv) I may be subject to a third party audit at any time. I agree to advise Burlington Hydro in writing if my account ceases to qualify for the OER and acknowledge that failure to do so will lead to the requirement to reimburse any overpayment to Burlington Hydro. Any penalty or action resulting from false declaration shall be borne by the account/customer.

I acknowledge that all information submitted in this process may be used by Burlington Hydro in support of its obligations under the *Ontario Rebate for Electricity Consumers Act, 2016*, the *Electricity Act, 1998*, the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its electricity license. I give consent to Burlington Hydro to use the information collected on this form, as well as my total consumption of electricity from May 1, 2018 to April 30, 2019, as applicable, for the purposes of confirming my eligibility for the OER, applying the OER to my electricity bill and for auditing purposes as applicable.

If the account ceases to meet the above eligibility requirements, I agree to submit a revised notice specifying the change and the date on which it occurred, no later than 90 days after the change occurred.

**Complete ONE of the below sections:**

Corporation Name:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete.  Signature of Authorized Officer:
Name and Office of Authorized Officer:	Phone # or Email Address:	

Sole Proprietor:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete:  Signature of Authorized Officer
Name of Applicant:	Phone # or Email Address:	

Partnership Name:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete:  Signature of Authorized Officer
Name of Authorized Individual to sign on Behalf of Partnership:	Phone # or Email Address:	

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**SELF-DECLARATION FORM #3 (INELIGIBLE MULTI-UNIT COMPLEX)**  
**Application for Continued Financial Assistance**  
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Consumers who were receiving the 8% rebate on October 22, 2019, but do not meet the new eligibility rules effective November 1, 2019, can continue to receive financial assistance until the following date:

- a. October 31, 2020, if you complete the notice requirements below before February 1, 2020, or
- b. January 31, 2020, if you do not complete the notice requirements below before February 1, 2020.

If the account was receiving the 8% rebate under the Ontario Rebate for Electricity Consumers Act, 2016 on October 22, 2019, please indicate which of the following apply:

- this account relates to a multi-unit complex, including a hotel or motel
- this account is a hospital, university, college of applied arts and technology or other entity providing post-secondary education

**Acknowledgement (to be completed by the customer)**

I, as a signing officer of the organization, confirm that:

- my account was receiving the 8% rebate under the Ontario Rebate for Electricity Consumers Act, 2016 on October 22, 2019

**Company Contact**

Account Number: \_\_\_\_\_ Account Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Email: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_ Mobile: \_\_\_\_\_

Business Type: \_\_\_\_\_

**SELF-DECLARATION FORM #3 (INELIGIBLE MULTI-UNIT COMPLEX)**  
**Application for Continued Financial Assistance**  
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**Acknowledgement**

By self-declaring and signing below, I acknowledge that (i) I have the authority to provide and certify the accuracy of the information on this form and any additional attachments; (ii) it is an offence to make a false or deceptive statement; and (iii) I may be subject to a third party audit at any time.

I acknowledge that all information submitted in this process may be used by Burlington Hydro in support of its obligations under the *Ontario Rebate for Electricity Consumers Act, 2016*, the *Electricity Act, 1998*, the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its electricity license. I give consent to Burlington Hydro to use the information collected on this form, as well as my total consumption of electricity, as applicable, for the purposes of confirming my eligibility for the OER, applying the OER to my electricity bill and for auditing purposes as applicable.

**Complete ONE of the below sections:**

Corporation Name:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete.
Name and Office of Authorized Officer:	Phone # or Email Address:	

Sole Proprietor:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete:
Name of Applicant:	Phone # or Email Address:	

Partnership Name:	Date (mm/dd/yyyy):	I certify the above information to be true, correct and complete:
Name of Authorized Individual to sign on Behalf of Partnership:	Phone # or Email Address:	

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